

*To help determine staff education needs, consider the following questions:*

- How does information about accreditation fit into daily operations for both clinical and nonclinical staff?
- Do current staff see ongoing information on the standards as necessary to successfully carry out their responsibilities?
- Do specific disciplines, departments, or units need different information about accreditation?
- How are materials or presentations tailored to specific disciplines or departments or units?
- Have enough individuals in the organization been designated as accreditation “experts” so that staff members can easily find answers to their questions and receive information as they carry out their duties?
- Are there measurable goals in some of the normal staff responsibilities that are carried out regularly? *Examples of this might be patient education, incident reporting, fall prevention, and needle sticks. Education using outcome data can show progress in standards compliance.*
- Are new staff members assessed for their need for information on accreditation?
- Have staff members been asked what types of information they want or need about accreditation?